

## Travel Award Application Form for the 2013 Canadian Cancer Research Conference Deadline: August 23, 2013

### Description

The CIHR Institute of Cancer Research (ICR) is proud to support trainees (undergraduate, graduate, postdoctoral fellow, post-health professional degree fellow) to attend the 2nd Canadian Cancer Research Conference being held at the Sheraton Centre Toronto Hotel from November 3-6, 2013. All applicants are encouraged to apply to the CIHR Travel Awards - Institute Community Support program through the CIHR website (May 27 deadline). In addition to this competition, CIHR-ICR will support additional travel awards through this Travel Award Application. Successful applicants of the CIHR Travel Awards - Institute Community Support program will not be eligible to receive additional funding from this new travel award opportunity.

### Funds Available

The amount for a single award is between \$500 and \$1000. The total amount available for this travel award competition is \$25,000. This amount may increase if additional funds become available.

### Eligibility

- Applicants must be trainees registered in a master's or doctoral program or be at the post-doctoral or post-health professional degree stage.
- Applicants must have an abstract submitted to the 2013 Canadian Cancer Research Conference and be presenting either a poster or an oral presentation.
- Travel Awards are available to Canadians studying within Canada and abroad and to Canadians and non-Canadians affiliated with a Canadian Institution at the time of the application deadline.
- In each training category (master's students, doctoral students and post-doctoral fellows), priority will be given, in the order shown, to:
  - Applicants who have never received an ICR Travel Award in the past
  - Applicants nearing completion of their training program. Please indicate the year of study (MSc1, PhD3, etc.) on the form.
  - Applicants presenting their results for the first time. In this regard, please include in your curriculum vitae the list of past presentations and publications (including author names, titles, name of journal or conference, and type of presentation - oral or poster).

## Evaluation Criteria

The following set of evaluation criteria will be considered in the assessment of the applications:

- Relevance of the applicant's research presentation to the mandate and/or strategic research priority areas of ICR
- Potential impact of attending the conference, including the research presentation, on the career of the applicant
- Demonstrated excellence in research (i.e. academic achievement, quality of contributions to research, research and leadership experience) reflected in the applicant's curriculum vitae
- Acceptance of the abstract by the conference committee

## Allowable Costs

The application must provide a detailed justification of all costs. The amount of the award will be determined based on this detailed justification. The following expenditures will be considered eligible for funding received through this funding opportunity. Meals will not be covered.

- Travel and accommodation (economy fare only)
- Conference registration fees
- Printing costs (e.g., posters)

## Deadline and Contact Information

Please email a copy of the completed application to Dr. Inga Murawski at [inga.murawski@mcgill.ca](mailto:inga.murawski@mcgill.ca) by August 23, 2013. For any questions regarding this travel award, please contact Inga at the aforementioned email. The Institute Review Committee will review all applications and Institute staff will notify recipients 3-4 weeks after the application deadline.

## Receipt of Award

All travel awards are conditional upon conference attendance and abstract acceptance. Following the Canadian Cancer Research Conference, Travel Award recipients will be required to complete an expense claim and provide proof of abstract acceptance to receive reimbursement of costs. Original receipts are required for reimbursement purposes.

## CHECKLIST

- Email completed application to [inga.murawski@mcgill.ca](mailto:inga.murawski@mcgill.ca) by August 23, 2013.
- When available, forward proof of abstract acceptance at the Canadian Cancer Research Conference to Dr. Inga Murawski.
- Keep all original receipts as they are required for reimbursement purposes following the conference.

### Section A – Applicant Information

**Name of Applicant:**

**Email of Applicant:**

*Indicate the name of the University or Institution where the applicant is a trainee and the program and year of enrollment (M.Sc. year 2, PhD Year 2, Postdoctoral Year 1, etc.)*

**Affiliation:**

**Program:**

**Year:**

**Institution Address:**

**If you are requesting funds from other CIHR Institutes, or other travel awards, please indicate them:**

### Section B – Supervisor

**Name of Supervisor:**

**Affiliation of Supervisor:**

### Section C – Abstract Details

*Please paste the complete abstract that was submitted to the 2013 Canadian Cancer Research Conference.*

**Abstract Title:**

**Authors and Affiliations:**

**Section C – Abstract Details (continued)**

**Abstract:**

## Section D – Applicant’s Contribution

### **Level of the applicant and specific contribution to the research:**

*Clearly explain the applicant’s specific contribution to conception and design of the study, acquisition of data and analysis and interpretation of the research undertaken in the research being presented.*

## Section E – Activity Description

### **Provide the rationale and objectives of the funding request:**

*Indicate the potential impact of attending the conference, including on the career of the applicant.*

**Section F – Applicant's Curriculum Vitae**

**Provide a brief biographical sketch, including a list of past presentations and publications:**

**Provide a brief biographical sketch (continued):**

**Section G – Justification of Costs**

**Provide a detailed justification for all costs.** *(eg. Estimated cost of travel, registration, hotel accommodations)*